

## PARENT/GUARDIAN NOTE TO VALIDATE STUDENT ABSENCE(S)

SCHOOL:	
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STUDENT:	
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DATE(S) ABSENT:	

REASON:	
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Phone Number where parent/guardian can be contacted:	
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Date

Parent/Guardian Signature

**Parent/Guardian Notes, Doctor's Excuses, Etc.**

For any absence, the student must bring a note from the parent/guardian or doctor to validate the absence and this note **SHOULD** be presented on the day of the student's return to school. This note **MUST** state the days missed, the reason for the absence and be signed by the parent/guardian. **IN ANY EVENT, NO PARENT AND/OR DOCTOR'S EXCUSE WILL BE ACCEPTED IF IT IS NOT PRESENTED WITHIN TWO (2) DAYS OF (OR THE DAY OF) THE STUDENT'S RETURN TO SCHOOL.**

If a student accumulates more than five (5) days of school absence, only a written excuse from the doctor will be accepted to validate future absences. Documentation of absences will be at the principal's discretion. Any student who accumulates more than five (5) unexcused absences will be reported to the school attendance officer/youth court for further investigation. At twelve (12) unexcused absences, a petition will be filed with the Youth Court by the school attendance officers. Parents/**guardians** can be fined up to \$1,000.00 or one (1) year in jail or both at the judge's discretion.